



Respectful, Responsible, Safe & Prepared

SCHOOL BOARD MEETING MINUTES November 10, 2020 Regular Meeting

Pursuant to the regulations, the regular Board meeting was held on the above date in the Waupaca High School Performing Arts Center (PAC), and virtually via Google Meet, Live Stream, and by phone. The meeting was also broadcast on TV Channel 991.

The purpose of the Board Meeting Minutes are to capture the essence of discussions through the actions voted on. These minutes should not be interpreted to represent a transcription of the meeting. To watch a recording of this meeting, please click [here](#).

President's Comments and Pledge of Allegiance:

Stephen Johnson welcomed everyone and asked Sandy Lucas to lead the Board in the Pledge of Allegiance.

Call to Order:

The meeting was called to order by President Stephen Johnson at 5:26 p.m. The meeting was suspended at 5:40 p.m. for approximately 5 minutes to allow the in-person attendees to move to the WHS LMC Distance Learning Lab due to technical issues.

Roll Call:

Present in the WHS PAC: Stephen Johnson, Patrick Phair, Dale Feldt, and Sandra Robinson. Betty Manion, Mark Polebitski, and Steve Hackett were virtually present via Google Meet.

Also Present:

Present in the PAC: Ron Saari, Sandy Lucas, Mark Flaten, Laurie Schmidt, Steve Thomaschefskey, Eric Connor, Michael Werbowsky, and Jenifer Erb. Virtually present via Google Meet: Carl Hayek, Laura Colbert, John Erspamer, Jody Pankratz, Carrie Naparalla, Dar Pflugardt, Megan Sanders, Carol Beyer-Makuski, and Mandi Salter.

Approval of Agenda:

A motion was made by Sandra Robinson and seconded by Steve Hackett to approve the agenda as presented. The motion carried unanimously on a voice vote.

Public Comment:

None.

Review of Board Meeting Norms:

The Board reviewed their collective commitments.

Approval of Minutes:

A motion was made by Dale Feldt and seconded by Sandra Robinson to approve the October 13, 2020, Regular Board meeting minutes as presented. The motion carried unanimously on a roll call vote.

A motion was made by Sandra Robinson and seconded by Dale Feldt to approve the October 29, 2020, Budget Hearing/Special Board meeting minutes as presented. The motion carried unanimously on a roll call vote.

Communications:

Mr. Saari announced that it is American Education week next week (November 16-20).

Donations:

Mr. Saari expressed the District's sincere thanks to Dave and Kathy Batten; Lucky Tree LLC and Brookstone Woods LLC; the Waupaca Rotary Club; the Town of Farmington; and the Town of Dayton for their generous donations.

A motion was made by Patrick Phair and seconded by Betty Manion to accept with gratitude the donations as presented. The motion carried unanimously on a roll call vote.

Recognition:

Mr. Saari recognized Board President Stephen Johnson on his achievement of Level II with the WASB.

District Administrator's Report:

Mr. Saari advised how the District has filled absences due to both COVID and non-COVID related reasons by sometimes repurposing staff. Our doors have remained open thanks to the dedication of our staff who are willing to fill in as needed and we greatly appreciate their flexibility and being team players. He also mentioned that even though Waupaca County COVID numbers are rising, our School District COVID numbers are declining (or at the very least have plateaued) because of the protocols that are in place.

Mr. Saari invited everyone to review a [joint letter](#) between the District and the WTA that was sent out and is linked to this report.

He also advised that Elizabeth Waite will be the new Student Representative to the School Board who will begin in December and Allysa Durrant will be the alternate. Also that Officer Randy Busch is our newest School Liaison Officer replacing Officer Wes Zube who was promoted.

Mr. Saari provided updates relating to the Grant Writer, installation of the ionizers, and CARES Act dollars.

Mr. Saari recognized the employees who have already given notice of their retirement at the end of the school year and advised that the WRS has seen an increase of 22% in annuitants this year.

Monitoring:

Summer School:

John Erspamer presented the Board with the 2020 Summer School Report which was vastly different than in the past because of the pandemic. A total of 13 summer school FTEs were earned and it produced 70 total credits at the high school level. Mr. Hayek also provided costing information. Mr. Erspamer proposed dates for the three sessions for the summer of 2021 and is hoping to have larger numbers even if it is virtual. Summer school classes are filled by District employees and, if need be, by nearby school districts and the teachers teach multiple classes.

Board Reports:

Upcoming Meetings and Other Activities:

The Board was reminded of the following upcoming meetings and other activities:

December 3, 2020 - Policy Committee Meeting - 11:00 a.m.

December 8, 2020 - Regular Board Meeting - 5:15 p.m.

Policy Committee:

Committee Chairperson Patrick Phair reported that the Committee meeting was called to discuss concerns that had come up over time, including creating an equity policy and creating or modifying an existing communication policy; matters relating to the consent agenda including the monthly financial reports and whether the Board can comment and/or ask questions regarding same; and Board monitoring and appearances at school functions during COVID including possible virtual visits in the future. The next Policy Committee meeting is scheduled for December 3, 2020, to discuss the Neola policies. Chairperson Phair then presented a proposed equity policy that he had drafted and which will be reviewed at the next meeting.

Finance Committee:

October 26, 2020, Committee Report:

Committee Chairperson Sandra Robinson reported that the Committee reviewed the 2020-2021 budget in greater detail. It also discussed the timing of the four financial reports that are on the monthly consent agenda and working with the Administration in creating an additional monthly balance sheet.

November 5, 2020, Committee Report:

Committee Chairperson Robinson reported that the sole purpose of this meeting was to review the 2019-2020 Charter School Authorizer Annual Report in detail. The Committee asked the Administration to provide a narrative to help explain what all the numbers mean. It suggested that the curriculum review section of that report should go before the Instructional Committee rather than the Finance Committee or possibly hold a joint meeting to review the annual report.

Administration:

DPI Request to Officially Vote on the Closing of Chain O'Lakes Elementary School (which was replaced by the CEC):

Mr. Flaten advised that because the Chain O'Lakes Elementary School has been fully converted to the Chain Exploration Center, in order for it to be removed from the Wisconsin DPI, they are requiring that it be officially documented by Board approval of the closure.

A motion was made by Sandra Robinson and seconded by Steve Hackett to take final action and approve the closure of the Chain O'Lakes Elementary School, which has now been converted to the Chain Exploration Center, as presented. The motion carried unanimously on a roll call vote.

Conversion of Inclement Weather Days to Remote Learning Days:

With online learning continuing and the District's ability to quickly move to virtual online learning, when the weather is bad and we cannot keep our buildings open for instruction, in an effort to maintain teaching and learning, we will switch to online learning. When that decision is made, an announcement will go out advising that remote learning will proceed as normal.

A motion was made by Sandra Robinson and seconded by Betty Manion to replace inclement weather days with remote learning days, keeping the same scheduled 178 instructional days as in the calendar and the two break days remain as is, as presented. The motion carried unanimously on a roll call vote.

Update of Food Pickup at the WLC and WHS:

Director of Food Services Dar Pflugardt provided an update of the number of meals that have been picked up at the Waupaca Learning Center and the High School as well as the number of students/families served across all learning modes as well as the community. She will be sending out a flyer reminding people of the program. Picking up of meals has worked well for most families with one having to be personally delivered and alternate pick up arrangements have been made for some families. She expressed her gratitude to her entire staff for their flexibility and hard work.

2019-2020 Charter School Authorizer Annual Report:

The Board reviewed the supplement included with the 2019-2020 Charter School Authorizer Annual Report. A motion was made by Sandra Robinson and seconded by Dale Feldt to approve the 2019-2020 Charter School Authorizer Annual Report most recently presented with the understanding that once the audit dollar amount is known it will be incorporated into the report. The motion carried unanimously on a roll call vote.

Notice of Spring Election:

The offices of School Board Members Sandra Robinson, Mark Polebitski, and Elizabeth Manion are up for election on April 6, 2021.

Appoint Deputy Clerk for Elections:

The Board appointed Carol Beyer-Makuski as Deputy Clerk for Elections.

Consent Agenda:

A motion was made by Sandra Robinson and seconded by Dale Feldt to approve the items of the consent agenda as presented. Board member Patrick Phair inquired about the status of the winter sports season. Mr. Saari advised that they are planning on moving forward with it incorporating our current protocols relating to sports as well as a possible revision to the Athletic Code. The Board asked Athletic Director Joe Sbertoli to provide them with a brief recap of where we are with the winter sports season, the WIAA, and protocols.

Financial Reports:

Accounts Payable Approval: \$2,755,950.73, and Building Fund Payable: \$0.00

Cash Receipts: \$86,253.42

Treasurer's Report – Total Cash per Reconciliation: \$5,907,892.36

Fund 10 Ending Balance: \$5,770,657 [2019-2020: \$4,779,652]

Retirements – End of 2020-2021 School Year:

Leslie Oleson – WLC Title I Reading Teacher

Michael Waldschmidt – MS Technology Education Teacher

Resignations:

Whitney Barbeau – WHS Ed. Asst. – Spec. Ed.

Matt Rohan – WHS Ed. Asst. – Spec. Ed.

Leave of Absence:

Rebecca Calnin – WLC 1st Grade Teacher

Hires – 2020-2021 School Year:

Kelly Doss – .5 FTE WHS Food Service Class 3B

Transfers/Changes:

Amber Koski - .5 FTE CEC 4K Teacher and .5 FTE WLC Spec Ed. Teacher to .5 FTE CEC 4K Teacher and .5 FTE CEC Spec. Ed. Teacher

Leanne Schultz – WHS Food Service Class 2 to .5 FTE WHS Food Service Class 1A and .5 FTE WHS Food Service Class 2

Theresa Herreid – WHS Food Service Class 3B to WHS Food Service Class 3A

Extra-Curricular Hires – 2020-2021 School Year:

WHS Coaching Positions:

McCoy Mix – JV1 Girls Basketball

WHS Volunteer Coaching Positions:

Michelle Mix – Girls Basketball Asst.

Victoria Nowak – Girls Basketball Asst.

Eli Soto – Boys Basketball Asst.

Alex Klemp – Boys Basketball Asst.

The motion carried unanimously on a roll call vote.

Adjournment:

A motion was made by Dale Feldt and seconded by Sandra Robinson to adjourn the meeting at 6:39 p.m. The motion carried unanimously on a voice vote.

_____ Date _____
Stephen Johnson, President
Board of Education

_____ Date _____
Elizabeth Manion, Clerk
Board of Education